

2-5-2014

# Meeting Minutes

WKU Council on Academic Deans

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**Council of Academic Deans  
CAD Minutes  
Wednesday, February 5, 2014  
1:30 p.m.**

**Members Present:** Cheryl Stevens, Connie Foster, John Bonaguro, Jeff Katz, Sam Evans, Carl Fox, Richard Miller, Gordon Emslie, David Lee, Dennis George, Craig Cobane

**Guests Present:** Regional Chancellors-Gene Tice, Dean May, and Sally Ray joined CAD. Also present: Sylvia Gaiko, Beth Laves, Ladonna Hunton, Mike Dale, Doug McElroy, Brian Meredith and Teresa Jackson.

**I. Approval of January 30, 2013 Minutes**

Dr. Jeff Katz made a motion, seconded by Dr. Sam Evans, to approve the minutes from the January 22, 2014 CAD Meeting. The minutes were approved without objection.

**II. Discussions Items:**

**A. Regional Chancellors Join CAD**

The Regional Chancellors joined CAD for a discussion regarding increasing enrollment at the regional campuses and how academic departments can help. Drs. Gene Tice, Dean May and Sally Ray discussed programs offered and needs of each regional campus. Dr. Emslie asked the regional chancellors to inform Dr. Meredith if there are opportunities we need to take advantage of at the regional campuses.

There was discussion regarding reimbursing faculty for travel to teach classes as well as the need to standardize reimbursement practices and clarify which area should provide reimbursement.

Dr. Tice emphasized the need for a local recruiter on each regional campus all week. Dr. Katz suggested that Spirit Masters could serve as recruiters. Dr. Emslie suggested he check with Lucinda Anderson, Advisor to the Spirit Masters.

**B. Graduate Faculty Policy**

There was discussion regarding the draft policy for designation of Graduate Faculty. Dr. Fox agreed to revise the policy as discussed, drawing on material from the Faculty Handbook.

**C. Other**

Dr. Miller indicated we are falling behind on minority hiring and reminded deans there are funds available to bring candidates to campus.

Dr. Emslie gave a brief budget outlook update.

Respectfully submitted,

Teresa Jackson

Approved

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A. Gordon Emslie, Provost

Date